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Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 24 February 2015

Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Executive**

Mr SL Bray (Chairman)
Mr DC Bill MBE (Vice-Chairman)
Mr DS Cope
Mr WJ Crooks

Mr DM Gould
Mr KWP Lynch
Mr MT Mullaney
Ms BM Witherford

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **EXECUTIVE** in the De Montfort Suite - Hub on **WEDNESDAY, 4 MARCH 2015** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

EXECUTIVE - 4 MARCH 2015

A G E N D A

1. APOLOGIES

2. MINUTES (Pages 1 - 6)

To confirm the minutes of the ordinary meeting held on 28 January and the extraordinary meeting held on 11 February 2015.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions in accordance with Council Procedure Rule 10.

6. ISSUES ARISING FROM OVERVIEW & SCRUTINY

(If any)

7. SQUASH CLUB SDLT SUPPLEMENTARY BUDGET (Pages 7 - 8)

Report of the Deputy Chief Executive (Corporate Direction).

8. COVENTRY/WARWICKSHIRE CITY DEAL GOVERNANCE ARRANGEMENTS (Pages 9 - 14)

Report of the Chief Executive.

9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

Agenda Item 2

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

EXECUTIVE

28 JANUARY 2015 AT 6.30 PM

PRESENT: Mr SL Bray - Chairman
Mr DC Bill MBE – Vice-Chairman
Mr DS Cope, Mr DM Gould, Mr KWP Lynch, Mr MT Mullaney and Ms BM Witherford

Members in attendance: Councillor Mr K Morrell

Officers in attendance: Steve Atkinson, Bill Cullen, Andrew Killip, Rebecca Owen, Katherine Plummer and Sharon Stacey

343 MINUTES

On the motion of Councillor Witherford, seconded by Councillor Cope, it was

RESOLVED – the minutes of the meeting held on 17 December 2014 be confirmed and signed by the Chairman.

344 DECLARATIONS OF INTEREST

No interests were declared at this stage.

345 THORNTON NEIGHBOURHOOD ACTION HUB & COMMUNITY LED SOLUTIONS MODEL

A report on the progress and impact as a result of the temporary Neighbourhood Action Hub in Thornton was presented to the Executive. Members emphasised the importance of the community houses and expressed their full support for continuation of the initiative. It was moved by Councillor Mullaney, seconded by Councillor Cope and

RESOLVED –

- (i) The work undertaken and achievements to date be acknowledged;
- (ii) The proposed actions for the next development phase be endorsed;
- (iii) The proposals, including financial arrangements, be supported.

346 FUTURE DELIVERY OF HOUSING RELATED SUPPORT / SHELTERED HOUSING AND CONTROL CENTRE SERVICES

Members received a report which advised on the outcome of the consultation with tenants and officers on the proposed service model for delivery of sheltered and control centre services and outlined the proposed timetable for implementation. Members were pleased to see the continuation of services that had been threatened by the County Council cuts and congratulated officers on their hard work. It was moved by Councillor Mullaney, seconded by Councillor Gould and

RESOLVED –

- (i) The implementation of the proposed service model and introduction of service charges from 1 April 2015 be approved;
- (ii) The early termination of the existing funding and contract arrangements with Leicestershire County Council from 31 March 2015, subject to the service charges going live on 1 April 2015, be approved;
- (iii) The positive and supportive comments expressed by staff and tenants during the recent consultation on the proposed service model and introduction of service be noted.

347 LOCAL DEVELOPMENT SCHEME REVIEW

Members received a report which set out the requirements for a revised Local Development Scheme. It was moved by Councillor Bray, seconded by Councillor Gould and

RESOLVED –

- (i) The requirements for a review of the existing Local Development Scheme be noted;
- (ii) The revised Local Development Scheme programme and supporting Local Development Scheme be endorsed for approval at Council on 19 February 2015.

348 DISTRICT, LOCAL & NEIGHBOURHOOD CENTRE REVIEW

The Executive received a report on the District, Local and Neighbourhood Centre Review which would be used to inform future documents produced for the Local Plan. A member expressed concern that two shops could be regarded as a neighbourhood centre, and officers confirmed that this would provide some protection for them. In response to a member's question, it was confirmed that, once approved, the document would be used to inform decision making on planning applications. It was moved by Councillor Bray, seconded by Councillor Bill and

RESOLVED – the District, Local and Neighbourhood Centre Review 2014 be approved to be used as part of the evidence base for future reviews of the Local Plan.

349 STATION ROAD PUBLIC REALM - SUPPLEMENTARY BUDGET

Members gave consideration to a report relating to a key public realm improvement scheme in the town centre which would provide a high quality link between the Crescent and Caste Street. The report requested a supplementary budget for public realm improvements on Station Road, Hinckley. A member emphasised the need to ensure a flow of styles between the Victorian buildings on Station Road, moving up toward the modern Crescent development. Officers gave assurance that it would be designed sympathetically and complementary materials would be used within the confines of the budget available. It was moved by Councillor Bray, seconded by Councillor Witherford and

RESOLVED –

- (i) The supplementary budget of £48,500 for the advanced construction works for the planned public realm improvements on Station Road, Hinckley, be approved;
- (ii) The re-profiling of the budget from the 2015/16 capital programme resulting in no increase to the total cost of the public realm works (funded from developer contributions) be noted.

350 FEES & CHARGES

The Executive received a report which proposed the scale of fees and charges for 2015/16. Attention was drawn to the new charge for replacement bins, the exact charges for which had been omitted from the fees & charges book. It was noted that this was £22 for one bin, £44 for two bins and £65 for three bins. It was moved by Councillor Lynch, seconded by Councillor Witherford and

RESOLVED – the fees and charges for 2015/16 be approved, with the inclusion of the charges for bins.

351 RENT SETTING

Members were informed of revised Government guidance for rent setting and gave consideration to rent levels for 2015/16. It was noted that the figure was a compromise and that the recommended 'formula rent' be charged on new lettings from April 2015. It was moved by Councillor Lynch, seconded by Councillor Mullaney and

RESOLVED –

- (i) The revised Government guidance on rent setting and the average formula rent increase of 9.76% be noted;
- (ii) A rent increase for 2015/16 of 6.5% in line with recommendations from consulted tenants be approved;
- (iii) The negative impact on the HRA Business Plan by approving a rent increase below that recommended by Government be acknowledged;
- (iv) All void properties be re-let at formula rent from 1 April 2015;
- (v) Introduction of a rent policy for higher income tenants as recommended by the Government be rejected.

352 BUSINESS RATES POOLING 2015/16

The Executive received a report which recommended reinstatement of the Leicester and Leicestershire Pool for dealing with business rates. It was moved by Councillor Lynch, seconded by Councillor Cope and

RESOLVED –

- (i) The Leicester and Leicestershire Pool be re-formed for 2015/16;
- (ii) The £706,390 balance retained from the 2013/14 Pool be used to form a provision for the new 2015/16 Pool;

(iii) The County Council be supported as lead authority for the Pool.

(The Meeting closed at 6.50 pm)

CHAIRMAN

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

EXTRAORDINARY MEETING OF THE EXECUTIVE

11 FEBRUARY 2015 AT 6.30 PM

PRESENT: Mr SL Bray - Chairman
Mr DC Bill MBE – Vice-Chairman
Mr WJ Crooks, Mr DM Gould, Mr KWP Lynch, Mr MT Mullaney and Ms BM Witherford

Members in attendance: Councillors Mr JS Moore

Officers in attendance: Steve Atkinson, Bill Cullen, Emma Horton, Julie Kenny, Sanjiv Kohli and Rebecca Owen

371 DECLARATIONS OF INTEREST

No interests were declared at this stage.

372 MATTER FROM WHICH THE PUBLIC MAY BE EXCLUDED

On the motion of Councillor Bray seconded by Councillor Bill, it was

RESOLVED – in accordance with section 100A(4) of the Local Government Act 1972, the public be excluded from the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraphs 3 and 10 of Part I of Schedule 12A of that Act.

373 LEICESTER ROAD FOOTBALL GROUND

Members were updated on the current situation with regard to the 3G pitch at Leicester Road football ground. An additional recommendation (2.6) was presented to members, and a further proposal, which represented an amendment to recommendation 2.1, was discussed.

It was moved by Councillor Bray, seconded by Councillor Lynch and

RESOLVED –

- (i) Recommendations 2.2 to 2.5 in the report be approved;
- (ii) Recommendation 2.1 be amended as agreed;
- (iii) The additional recommendation 2.6 be approved.

(The Meeting closed at 7.05 pm)

CHAIRMAN

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EXECUTIVE – 4 MARCH 2015

SUPPLEMENTARY BUDGET REQUEST – SQUASH CLUB STAMP DUTY REPORT OF DEPUTY CHIEF EXECUTIVE (CORPORATE DIRECTION)

WARDS AFFECTED: ALL WARDS

1. PURPOSE OF REPORT

- 1.1 To obtain formal approval of a supplementary budget required to fund the Stamp Duty Land Tax associated with build of the new squash facility for Hinckley Squash and Racket Club as endorsed by Council on 1st July 2014 (Agenda item 11).

2. RECOMMENDATION

- 2.1 That Executive approves a supplementary budget of up to £50,000 to fund the Stamp Duty Land Tax (SDLT) due with regards to the Hinckley Squash and Racket Club development.

3. BACKGROUND TO THE REPORT

- 3.1 Following Council approval on 1st July 2014, Hinckley and Bosworth Borough Council will fund the land acquisition and construction costs of a new squash facility for Hinckley Squash and Rackets Club (HSRC). The cost of this scheme will be financed by the Compulsory Purchase Order (CPO) payments due to HSRC for moving from their current site as well as £110,000 of HSRC's own cash. In both cases, the funds have been passed to Hinckley and Bosworth Borough Council to expend and therefore the scheme is included as fully funded in the Programme.
- 3.2 The contracts for the transaction (Heads of Terms) were signed by all parties on 14th November 2014. The scheme has a 40 week build programme and is expected to be completed by summer 2015. On completion the Council will grant a 125 year peppercorn lease to the HSRC, after which the land and building will be transferred to HSRC for a nominal sum.
- 3.3 The arrangement for build and subsequent lease of the new development will mean that the lease to be granted to Hinckley Squash and Racket Club (HS&RC) will be liable for Stamp Duty Land Tax (SDLT). As part of the Heads of Terms, Hinckley and Bosworth Borough Council agreed to fund these costs up to a maximum of £50,000. These costs would be met from the VAT that was saved as a result of Hinckley and Bosworth Borough Council spending Compulsory Purchase Order (CPO) monies on behalf of HS&RC.
- 3.4 The point above was endorsed by Council in the report dated 1st July 2014 with the intention that a supplementary budget would be sought once the agreements were signed.
- 3.5 On this basis, it is requested that a supplementary budget of up to £50,000 be approved to fund the cost of the SDLT upon grant of lease. Currently, and based on build cost, this liability is estimated to be £39,465.

4. FINANCIAL IMPLICATIONS [KP]

- 4.1 The supplementary budget will be financed from the General Fund, through the mechanisms of the VAT reclaim (Revenue Contributions to Capital Outlay).
- 4.2 All supplementary budgets between £25,001 - £50,000 must be approved by Executive as outlined in Financial Procedure Rules.

5. LEGAL IMPLICATIONS [EH]

5.1 The legal liability with HMRC for payment of the SDLT will rest with HS&RC however the council is contractually obliged, under the agreement for lease, to cover the SDLT as set out in the body of the report. This is in addition to the SDLT payment due on the purchase of the freehold of the site.

6. CORPORATE PLAN IMPLICATIONS

6.1 This scheme supports the Corporate Plan objective for regenerating the economy and improving physical activity of residents in the Borough.

7. CONSULTATION

7.1 Not applicable

8. RISK IMPLICATIONS

8.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

8.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

8.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
None		

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

9.1 This scheme will assist in ensuring services are accessible to the general public.

10. CORPORATE IMPLICATIONS

10.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

Background papers: Heads of Terms

Contact Officer: Katherine Plummer, Chief Officer (Finance, Customer Services and Compliance) ext 5609

Executive Member: Cllr K Lynch



EXECUTIVE - 4 MARCH 2015

COVENTRY/WARWICKSHIRE - CITY DEAL GOVERNANCE ARRANGEMENTS

REPORT OF CHIEF EXECUTIVE

WARDS AFFECTED: ALL WARDS

1. PURPOSE OF REPORT

- 1.1 To seek approval for the approach to be adopted by Hinckley and Bosworth Borough Council in its discussions with partners in Coventry and Warwickshire, regarding the governance arrangements for the City Deal and, potentially, a broader partnership.

2. RECOMMENDATION

That the Executive endorse the options for further discussion, as set out in section 3.11 of this report.

3. BACKGROUND TO REPORT

- 3.1 Members will recall previous reports regarding our membership of the Coventry and Warwickshire City Deal, agreed in December 2013. The purpose and aims of the Deal were set out in the report of 22 January 2014, which referred to the intention to move to an Economic Prosperity Board form of governance as soon as possible. This Council has consistently given full support to that membership, which has been welcomed by our partners in Coventry and Warwickshire.
- 3.2 Economic development and regeneration are key planks in Government plans to continue and accelerate recovery from the recession which began in 2007/08. In relation to City Deal area regeneration more generally, the arrangement is the foundation for promoting necessary growth in this area, which Members have accepted is a functional economic area. (See Appendix A).
- 3.3 However, it has been recognised also by all the partners that these loose arrangements are only a beginning and that further steps are needed as soon as possible to deliver 'strong governance across the functional economic area, so that decisions necessary for the growth of the area as a whole can be taken quickly and effectively'. Indeed, Government expects 'political commitment and readiness to put resources into delivering the City Deal'.
- 3.4 The options available for governance are:
- * A Joint Committee - already in place, with equal voting rights.
 - * An Economic Prosperity Board (EPB) - in 'shadow' form, confirmed in January 2015.
 - * A Combined Authority.

- 3.5 The current Joint Committee/'Shadow' EPB has no corporate or binding status and is not a separate legal entity. As such, it cannot hold property or directly employ staff. To adopt formally either an EPB or Combined Authority requires considerable consultation, which has yet to begin and the consideration of this report is an early (but informal) element in that process.
- 3.6 The main difference between an EPB and a Combined Authority is that the latter can include the significant additional responsibility for transport arrangements in its area, including the power to levy for transport functions and to borrow for transport purposes.
- 3.7 Whilst all partners have expressed a commitment (as part of the formal City Deal) to move towards an EPB, at minimum, there is considerable and increasing pressure to consider a move to a Combined Authority. This is a move being proposed or taken in a number of areas across the country, most notably in Birmingham and the Black Country.
- 3.8 As part of this latter initiative, it has been indicated that other authorities would be welcome to join a 'Greater Birmingham' and some authorities in the Coventry/Warwickshire City Deal are contemplating whether to accept this invitation. As it stands, the official position of all City Deal members is to keep an open mind; however, a decision will be necessary at some point and we need to be prepared for that eventuality.
- 3.9 At the last meeting of the Joint Committee (16 January), it was agreed that the title be extended to 'Joint Committee/Shadow EPB', as an indication of positive intent. In addition, it was agreed that all constituent member authorities give consideration to their view of the membership of a Combined Authority, should a decision be made to move in this direction sooner rather than later. Each Council has been asked to consider its top three options.
- 3.10 Whilst in many respects Hinckley and Bosworth can keep its options largely open, and whilst being a *formal* part of a 'Greater Birmingham' might lead to a loss of local, as well as regional/national influence and benefit, it is suggested that links to Birmingham need to be developed and maintained in some form and that a Combined Authority is likely (of necessity) to be of a greater size than the current City Deal area.
- 3.11 As a consequence, the following options are proposed as this Council's contribution to the wider consideration:
- i) Coventry, Warwickshire, Leicester and Leicestershire.
 - ii) Coventry, Warwickshire and 'South Leicestershire' *(HBBC, Oadby and Wigston, Blaby, Leicester City and - possibly - Harborough).
 - iii) Coventry, Warwickshire and HBBC (as now).

[* Consultation with the 'South Leicestershire' authorities has yet to take place]

None of the above would preclude Solihull being a member of an agreed relationship and all would be based on forging a strong link with 'Greater Birmingham' and further discussion with them, Leicester City, Leicestershire County Council and other Leicestershire Districts.

4. **FINANCIAL IMPLICATIONS (KP)**

- 4.1 The cost of the original City Deal initiative and the associated set up of the Growth Hub/Clearing House was estimated to be between £2.75m-£3.75m. The majority of this cost was financed from external funding, with the balance shared between all involved parties. The cost for this Council was £16,290 and was paid in full in 2014/2015.
- 4.2 There are no other direct financial implications resulting from this report; however, further initiatives arising from the City Deal will be considered upon approval.

5. **LEGAL IMPLICATIONS [EH]**

- 5.1 The [Localism Act 2011](#) introduced the Core Cities Amendment. This allows local councils to make the case for being given new powers to promote economic growth and set their own distinct policies.
- 5.2 City Deals are agreements between government and a city and its wider economic areas which aim to give cities the power and tools to drive local economic growth, unlock projects and initiatives to boot their economies and strengthen the governance arrangements. This process is not about acquiring city status; it is, rather, about accelerating the pace of growth in jobs, housing and economic development. The deals seek to give the city control to:
- * take charge and responsibility of decisions that affect their area
 - * do what they think is best to help businesses grow
 - * create economic growth
 - * decide how public money should be spent
- 5.3 The method of governance of the delivery body for the City Deal chosen will have separate legal implications. Should the Council ultimately decide to move forward with any of the options, the details for any governance arrangements will need to be subject to review by the legal department.

6. **CORPORATE PLAN IMPLICATIONS**

- 6.1 The initiatives discussed in this paper would support the following elements of the Corporate Plan:
- * Creating a vibrant place to work and live
 - * Empowering communities
 - * Supporting individuals

7. **CONSULTATION**

7.1 The City Deal was agreed following a lengthy process of negotiation between the eight partner councils and Government. Further consultation on potential options will be undertaken with a wider group of stakeholders, once these have been considered and consolidated by the joint Committee/Shadow EPB.

8. **RISK IMPLICATIONS**

8.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

8.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

8.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Not giving proper consideration to and putting forward options to our partners would potentially weaken the perceived commitment of this council to progressing stronger arrangements for governance and any future influence over actions and resources	Agree a set of options/priority arrangements to submit to the next meeting of the joint Committee/Shadow EPB	Chief Executive

9. **KNOWING YOUR COMMUNITY - EQUALITY AND RURAL IMPLICATIONS**

9.1 The purpose of the content of this report is to enable this Council to shape future governance arrangements so as to secure the maximum influence and longer term benefit for Hinckley and Bosworth, its residents and businesses. In putting forward options to the Joint Committee/Shadow EPB, it is acknowledged that the distributional ramifications will need to be addressed as part of the normal business of the Council. The options put forward aim to strike the balance between securing external investment and effective economic planning as against having the maximum influence over the allocation and use of such funding.

10. **CORPORATE IMPLICATIONS**

10.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

Background papers: Report to Executive - 22 January 2014

Contact Officer: Steve Atkinson, ext 5606

Executive Member: Cllr Stuart Bray

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